

Risk Management - Assessment Report

Risk Area:	Management and Site Maintenance
Assessment Framework:	COVID-19 - Extending Re-opening to Other Year Groups
Work Area or Activity:	Whole School
Competent Person	Debbie Pitman
Groups Affected:	All Staff
	Parent/Guardians
	Pupils
	Visitors

Notes: Re-opening Schools - COVID 19 risk assessment must still be adhered to.
This risk assessment assesses extending provision to Year Groups 2, 3, 4 and 5 in July

Assessed on:	25/06/2020	Risk Rating: Below 9 - Low Risk 9 to 14 - Medium Risk 15 or above - High Risk
To be Reviewed on:	10/07/2020	

What are the Hazards?	What is already being done?	Is this considered satisfactory?	Risk Findings
Has due consideration been given to ensure the safe return of more pupils from year groups 2, 3, 4, 5 who are not classed as vulnerable or key workers.	Existing controls put in place for re-opening schools have been tried and tested for two weeks and found to be working well. Risk assessment for re-opening in place and adhered to, which is the main risk assessment. Parents asked to complete questionnaire on whether they wished their child to return to school - very positive feedback received showing confidence in the school's existing procedures. Social distancing considered with extra pupils in school. Staff members who were shielding now returning to school, so more staffing available. Other areas of school can be opened up to accommodate - both inside and outside	Yes	Severity: 4 Likelihood: 2 Risk Rating: 8
Has a plan been put in place to ensure the safe return of more pupils from year groups 2, 3, 4, 5 who are	Parents asked to complete questionnaire, so numbers of pupils are known. Cleaning stations made available for new bubbles. Timetable compiled for part time return of 2 days per week for those pupils returning. The class is split so only half of the class attend on any one day. Fridays to be opened up to enable Yrs 4 and 5 to attend for 2 days per week. This supplementary risk assessment in place and followed in addition to main risk	Yes	Severity: 4 Likelihood: 2 Risk Rating: 8

	<p>assessment</p> <p>Monitor to ensure any changes required are put in place</p> <p>Order more walkie talkies, if needed</p>		
Lack of up-to-date information for staff, parents/guardians and pupils	<p>As stated in initial risk assessment, remains in place and adhered to. Updated information letter for returning to school emailed to all parents and staff, and available on the website.</p> <p>This supplementary risk assessment in place and published.</p> <p>Staff to ensure pupils returning to school have an induction to ensure they know routines, and supervised to ensure safety</p>	Yes	<p>Severity: 4</p> <p>Likelihood: 2</p> <p>Risk Rating: 8</p>
With more pupils in school, failure to maintain supervision if staffing levels drop	<p>Follow as in over-riding risk assessment.</p> <p>If staffing levels fall too low, then pupils of bubbles concerned to be asked to remain at home</p>	Yes	<p>Severity: 4</p> <p>Likelihood: 2</p> <p>Risk Rating: 8</p>
Is social distancing maintainable with more pupils being in school?	<p>Routines and one way systems already in place are maintainable with the amount of extra pupils in school because of rota</p> <p>When moving bubble around site, adult to lead and re-route if likely to cause congestion so not crossing paths of others.</p> <p>Other areas of school available to open up both inside and outside. Staggered break and lunchtimes maintained</p> <p>School lunches served as take away, collected by staff member from bubble and taken back to eat in allocated area</p> <p>Drop off and pick up routines maintained, and can cope with extra numbers with staggered start and pick up times</p>	Yes	<p>Severity: 4</p> <p>Likelihood: 2</p> <p>Risk Rating: 8</p>
Are cleaning and hygiene facilities available for more pupils being in school?	<p>Plenty of cleaning equipment purchased, ensuring enough for extra bubbles. Routines in initial risk assessment followed by new bubbles.</p> <p>Plenty of stationery items purchased to ensure all pupils have their own equipment without sharing.</p> <p>Extra handwashing facilities installed prior to return on 1st June ensures many areas with handwashing facilities available</p> <p>Reallocation of toilets for so adequate for all bubbles</p>	Yes	<p>Severity: 4</p> <p>Likelihood: 2</p> <p>Risk Rating: 8</p>
Has welfare of all pupils been considered on returning to school?	<p>Assessed from feedback from pupils who have already returned that being in school is a positive experience.</p> <p>Considered good for all pupils welfare to return part time before the end of term to aid return/recovery process and socialisation for children.</p>	Yes	<p>Severity: 2</p> <p>Likelihood: 2</p> <p>Risk Rating: 4</p>

All pupils receive Thrive session on their return to assess any needs		
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Debbie Pitman

Signed

Dated

Co-ordinator

Signed

Dated

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