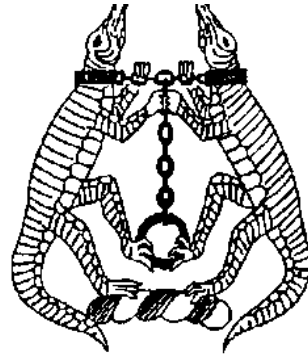


SIR ROBERT GEFERY'S SCHOOL

A School for Enthusiasts

**Where we 'live life in its fullness' (John 10.10)
Knowing that God is our strength and with
His help we will be the best we can**



Science Policy

Policy Reviewed By: Rebecca Cunningham, Subject Co-ordinator
and Headteacher

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Statement of intent

Science provides the foundation for understanding the world around us. It can not only teach pupils about the world they live in, but also how to study it and make sense of various phenomena. As such, it is a fundamental aspect of all children's learning.

Through adherence to this policy, Sir Robert Geffery's will not only ensure statutory compliance with the national curriculum, but also that all pupils have a solid grounding in science and a positive attitude towards scientific knowledge and experimental processes.

The aims of this policy include:

- Developing pupils' interest in, and enjoyment of, science. By building on children's curiosity, the science curriculum will help to instil a positive attitude towards science in pupils.
- Delivering all the requirements of the national curriculum in relation to science and covering major scientific concepts.
- Ensuring science lessons are purposeful, accurate and imaginative.
- Ensuring pupils have sufficient scientific knowledge to understand both the uses and implications of science, today and in the future. This will also give pupils an appreciation of the changing nature of scientific knowledge.
- The development of pupils' ability to pose questions, investigate these using correct techniques, accurately record their findings using appropriate scientific language and analyse their results.
- Helping pupils develop the skills of prediction, hypothesising, experimentation, investigation, observation, measurement, interpretation and communication.
- Making pupils aware of and alert to links between science and other school subjects, as well as their lives more generally.

1. Legal framework

1.1. This policy has due regard to statutory legislation and guidance including, but not limited to, the following:

- DfE (2013) 'Science programmes of study: key stages 1 and 2'
- DfE (2014) 'Statutory framework for the early years foundation stage'
- The Control of Substances Hazardous to Health Regulations (COSHH) 2002
- The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013

1.1. This policy will be used in conjunction with the following school policies and procedures:

- Health and Safety Policy
- Primary Science Health and Safety Policy
- Accident Reporting Procedure Policy
- Primary Assessment Policy

2. Roles and responsibilities

2.1. The subject leader is responsible for:

- Preparing policy documents, curriculum plans and schemes of work for the subject.
- Reviewing changes to the national curriculum and advising on their implementation.
- Monitoring the learning and teaching of science, providing support for staff where necessary.
- Encouraging staff to provide effective learning opportunities for pupils.
- Helping to develop colleagues' expertise in the subject.
- Organising the deployment of resources and carrying out an annual audit of all science resources.
- Liaising with teachers across all phases.
- Communicating developments in the subject to all teaching staff.
- Leading staff meetings and providing staff members with the appropriate training.
- Organising, providing and monitoring CPD opportunities in the subject.
- Ensuring common standards are met for recording and assessment.
- Advising on the contribution of science to other curriculum areas, including cross-curricular and extra-curricular activities.
- Collating assessment data and setting new priorities for development of science in subsequent years.

2.2. The class teacher (in KS1) and the science lead (in KS2) is responsible for:

- Acting in accordance with Sir Robert Geffery's Primary School Science Policy, ensuring that lessons are taught in line with the school's Health and Safety Policy at all times.
- Liaising with the science coordinator about key topics, resources and supporting individual pupils.
- Ensuring that all of the relevant statutory content is covered within the school year.
- Monitoring the progress of pupils in their class and reporting this on an annual basis.
- Reporting any concerns regarding the teaching of the subject to the subject leader or a member of the senior leadership team (SLT).
- Undertaking any training that is necessary in order to effectively teach the subject.

3. The National Curriculum

3.1. The national curriculum is followed and provides a full breakdown of the statutory content to be taught within each unit.

3.2. During **reception class**, in accordance with the 'Statutory framework for the early years foundation stage', focus will be put on the seven areas of learning, with the scientific aspect of pupils' work relating to the objectives set out within the framework.

3.3. During **years 1 and 2**, pupils will be taught to:

- Ask simple questions and recognise that they can be answered in different ways.
- Observe closely, using simple equipment.
- Perform simple tests.
- Identify and classify.
- Use their observations and ideas to suggest answers to questions.

The KS1 science topics can be found in the 3 year rolling programme.

3.4. During **years 3 and 4**, pupils will be taught to:

- Ask relevant questions and use different types of scientific enquiries to answer these questions, setting up simple practical enquiries, comparative and fair tests.
- Make systematic and careful observations and, where appropriate, take accurate measurements using standard units and a range of equipment, including thermometers and data loggers.
- Gather, record, present and classify data in a variety of ways to help answer questions.
- Record findings using simple scientific language, drawings, labelled diagrams, keys, bar charts and tables.
- Report on findings from enquiries, including oral and written explanations, displays or presentations of results and conclusions.

- Use results to draw simple conclusions, make predictions for new values, suggest improvements and raise further questions.
- Identify differences, similarities or changes related to simple scientific ideas and processes.
- Use straightforward scientific evidence to answer questions or to support their findings.

3.5. During **years 5 and 6**, pupils will be taught to:

- Plan different types of scientific enquiries to answer questions, including recognising and controlling variables where necessary.
- Take measurements, using a range of scientific equipment, with increasing accuracy and precision, taking repeat readings when appropriate.
- Record data and results of increasing complexity using scientific diagrams and labels, classification keys, tables, scatter graphs, bar and line graphs.
- Use test results to make predictions to set up further comparative and fair tests.
- Report and present findings from enquiries, including conclusions, causal relationships and explanations of the results and the degree of trust in them. This should be in oral and written forms such as displays and other presentations.
- Identify scientific evidence that has been used to support or refute ideas/arguments.

The topics covered in KS2 are detailed in the 4 year rolling programme. The curriculum is designed to be spiral in nature in order to build knowledge, skills and progress.

4. Cross-curricular links

4.1. Wherever possible, the science curriculum will provide opportunities to establish links with other curriculum areas.

4.2. English

- Pupils are encouraged to use their speaking and listening skills to describe what is happening.
- Pupils' writing skills are developed through recording their planning, what they observe and what they found out.
- Science based texts are sometimes used in English lessons and in guided reading sessions.

4.3. Maths

- Science will involve a degree of numeracy at all levels.
- Pupils use their knowledge and understanding of measurement and data handling.
- Where appropriate, pupils record their findings using charts, tables and graphs.

4.4. ICT

- Pupils will use ICT to locate and research information.
- ICT will be used to record findings, using text, data and tables.
- Pupils are encouraged to use calculators and other electronic devices, gaining confidence throughout their school experience.

4.5. PSHE

- Health education is taught as part of the science unit about ourselves, which covers:
 - Health and growing
 - Teeth and eating
 - Moving and growing
 - Keeping healthy
 - Life cycles

4.6. History

- Scientific discoveries and the contribution of individuals to science will be studied.

4.7. Spiritual development

- Pupils' development will be focussed on the vastness of science and the natural world, encouraging a sense of awe.
- Pupils are encouraged to think about the effect of scientific discoveries on the modern world.
- Current scientific developments and issues will be discussed in the classroom, where appropriate.

5. Teaching and learning

5.1. Pupils will be taught to describe associated processes and key characteristics in common language, as well as understand and use technical terminology and specialist vocabulary.

5.2. Lessons will allow for a wide range of scientific enquiry, including the following:

- Questioning, predicting and interpreting
- Pattern seeking
- Practical experiences
- Collaborative work
- Carrying out investigations
- Carrying out time-controlled observations
- Classifying and grouping
- Undertaking comparative and fair testing
- Researching using secondary sources

5.3. Opportunities for outdoor learning will be provided wherever possible. The school grounds, farm as well

as visitors and trips will be used to enrich the curriculum.

- 5.4. A science scheme of work is located in every classroom in KS1/ in the year 6 classroom in KS2 and available to access on the shared drive; this can be used to promote progression throughout the school. All teachers will have a copy of the 4 year rolling programme within KS2 so links can be made across years and to the current topics.
- 5.5. Each year, Sir Robert Geffery's School takes part in a British Science Week, whereby a theme is followed across the school and a practical, investigative, outdoor approach is encouraged.
- 5.6. Sir Robert Geffery's also has a STEM committee (made up of pupils from across the school) who are involved in contributing to curriculum ideas.

6. Planning

- 6.1. All relevant staff members are briefed on the school's planning procedures as part of staff training.
- 6.2. Throughout Sir Robert Geffery's, science is taught as a discrete lesson and as part of cross-curricular themes when appropriate.
- 6.3. Teachers will use the key learning content in the DfE's 'Science programmes of study: key stages 1 and 2' and the national curriculum as a starting point for their planning.
- 6.4. Lesson plans will demonstrate the balance of visual, auditory and kinaesthetic elements used in teaching, ensuring that all pupils with different learning styles can access the learning experience.
- 6.5. Long-term planning will be used to outline the units to be taught within each year group. This is on a 4 year rolling programme in KS1 and 3 years within KS1.
- 6.6. Medium-term planning will be used to outline the vocabulary and skills that will be taught in each unit of work, as well as highlighting the opportunities for assessment. Knowledge organisers are also used to ensure key vocabulary is shared with pupils and parents.
- 6.7. Medium-term plans will identify learning questions, main learning activities and any differentiation necessary.
- 6.8. Medium-term plans will be shared with the subject leader to ensure there is progression between years.
- 6.9. Short-term planning will be used flexibly to reflect the objective of the lesson, the success criteria and the aim of the next lesson.
- 6.10. Short-term planning is the responsibility of the teacher. This is achieved by building on their medium-term planning, taking into account pupils' needs and identifying the method in which topics could be taught.

- 6.11. All lessons will have clear learning questions, which are shared and reviewed with pupils.

7. Assessment and reporting

- 7.1. Pupils will be assessed and their progression recorded in line with the school's Primary Assessment Policy and the use of Insight on a half termly basis.
- 7.2. Pupils will be assessed continuously throughout the year. Throughout the year, teachers will plan on-going creative assessment opportunities in order to gauge whether pupils have achieved the key learning objectives.
- 7.3. Assessment in science is based upon scientific knowledge and understanding, rather than achievement in English or maths.
- 7.4. Assessment will be undertaken in various forms, including the following:
- Talking to pupils and asking questions
 - Discussing pupils' work with them
 - Marking work against the learning question
 - Specific assignments for individual pupils
 - Observing practical tasks and activities
 - Pupils' self-evaluation of their work
 - Classroom tests within certain age groups
- 7.5. Formative assessment, which is carried out informally throughout the year, enables teachers to identify pupils' understanding of subjects and informs their immediate lesson planning.
- 7.6. In terms of summative assessments, the final Insight overview will be available for future teachers to view.
- 7.7. Parents will be provided with a written report about their child's progress during the summer term every year. These will include information on the pupil's attitude towards science, progress in understanding scientific methods, ability to investigate, and the knowledge levels they have achieved.
- 7.8. Verbal reports will be provided at parent-teacher interviews during the Autumn and Spring terms.
- 7.9. Pupils with special educational needs and disabilities (SEND) will be monitored by the special educational needs coordinator.

8. Equipment and resources

- 8.1. Science resources for each unit are stored in the cupboard outside the ICT suite or under the school. The subject leader, in liaison with the facilities manager, is responsible for ensuring that all resources and equipment are sufficiently maintained.

- 8.2. Equipment will be checked prior to each use and any damages or defects must be reported to the subject leader immediately.
- 8.3. Staff members must inform the subject leader of any changes regarding science resources, such as broken items or when new resources are required.
- 8.4. Any equipment or resources which are a cause of concern will be removed immediately and the subject lead shall be notified.
- 8.5. The subject leader will carry out an annual audit of the science resources, reordering any consumables when necessary.
- 8.6. Class teachers can discuss the need for new resources with the subject leader.
- 8.7. The subject leader is responsible for negotiating requests from staff members and ensuring resources are bought within the amount allocated in the annual budget.

Health and safety

- 8.8. Staff members will act in accordance with the school's Health and Safety Policy at all times.
- 8.9. Accidents and near-misses will be reported following the procedure outlined in the school's Accident Reporting Procedure Policy.
- 8.10. A risk assessment will be carried out by teachers before conducting an experiment or undertaking practical activities.
- 8.11. All staff members will be shown how to correctly use equipment as part of their induction training.
- 8.12. All pupils will be shown how to correctly use equipment and will be monitored by staff members whilst using equipment.
- 8.13. All pupils will be made aware of how they are expected to behave, ensuring that they show respect to other people and the environment.
- 8.14. Pupils are made aware of the personal safety protocols and equipment needed when using different equipment or carrying out different tasks.
- 8.15. Staff members will be made aware of the COSHH (Control of Substances Hazardous to Health) and RIDDOR (Reporting of Injuries Diseases and Dangerous Occurrences) regulations as part of their induction training and will act in accordance with these whilst undertaking activities.
- 8.16. Any 'new' experiments or activities which a teacher has not used in the classroom before will be trialled prior to being performed with pupils.
- 8.17. At the beginning of any experiment, the teacher will outline the purpose of the experiment to the class, and all hazards and safety precautions will be thoroughly outlined.

9. Equal opportunities

- 9.1. All pupils will have equal access to the entire science curriculum, including practical experiments.
- 9.2. Gender, learning ability, physical ability, ethnicity, linguistic ability and/or cultural circumstances will not impede pupils from accessing all science lessons.
- 9.3. Where it is inappropriate for a pupil to participate in a lesson because of reasons related to any of the factors outlined above, the lessons will be adapted to meet the pupil's needs and alternative arrangements involving extra support will be provided where necessary.
- 9.4. All efforts will be made to ensure that cultural and gender differences will be positively reflected in all lessons and teaching materials used.
- 9.5. Sir Robert Geffery's aims to provide more academically able pupils with the opportunity to extend their scientific thinking through extension activities such as problem solving, investigative work and research of a scientific nature.

10. Monitoring and review

- 10.1. This policy will be reviewed on an annual basis by the subject leader, in collaboration with the headteacher.
- 10.2. The subject leader will monitor teaching and learning in science Sir Robert Geffery's School, ensuring that the content of the national curriculum is covered.
- 10.3. Any changes made to this policy will be communicated to all teaching staff.