

# SIR ROBERT GEFFERY'S SCHOOL

Where we live life in its fullness (John 10.10)

Knowing that God is our Strength and with His help we will be the best we can



## Supplementary Information Form 2023-24

NB. To be completed only where a parent is seeking admission priority on faith criteria (over subscription criteria 5).

Please read the admissions policy before completing this form. Where there are more applications than there are places, we will prioritise applications where our faith criterion has been met. Please complete and return this form to the school by the closing date of 15 January 2024 or as soon as possible thereafter.

You must also complete the common Cornwall Council application form which can be found online: <https://www.cornwall.gov.uk/admissions>

### PART A – to be completed by the parent

Full name of Child	
Date of Birth	
Address	
Telephone Number	
<input type="checkbox"/> Please tick box if this criterion describes your child's circumstances:  Children of practising Christian families, who have attended public worship at least six times in the six months preceding the date of application, whose minister supports the application by completing the Supplementary Information Form. To accommodate difficult patterns of work and family relationships account will be taken of week-day worship. The worshipper could be the child for whom application is made, or one or both parents.	

PLEASE NOTE: In the event that during the period specified for attendance at worship, the church [or, in relation of those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been made available for public worship.

Additional Information:

*Please include here or attach a separate sheet with the application:*

I can confirm that I have submitted a common application form via the Cornwall Council website.

Parent's Name: .....

Parent's Signature: .....

Date: .....

Once you have completed Part A, please pass the form to your priest, minister, faith leader or church official who should complete Part B on the back of this form, and return it to the school. Only when both parts are completed and the form is returned by 15<sup>th</sup> January 2024, can this information be considered as on time and your application prioritised accordingly.

In year applications: the form should be returned as soon as possible.

If you do not return this form, your application will be considered under the 'non-faith' criteria.

**PART B – to be completed by a Church Priest, Minister, Faith Leader or Church Official**

Full name of Child	
Church	
Priest or Minister	
Address	
Telephone Number	

Please tick box if this criterion describes the child's circumstances:

Children of practising Christian families, who have attended public worship at least six times in the six months preceding the date of application, whose minister supports the application by completing the Supplementary Information Form. To accommodate difficult patterns of work and family relationships, account will be taken of week-day worship. The worshipper could be the child for whom application is made, or one or both parents.

**PLEASE NOTE:** In the event that during the period specified for attendance at worship the church [or, in relation to those of other faiths, relevant place of worship] has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church [or in relation to those of other faiths, relevant place of worship] or alternative premises have been available for public worship.

**Additional Information:**

*Please include here or attach a separate sheet with the application eg. length of time attending services and types of service:*

I confirm that the information provided above is accurate.

Name: .....

Signature: .....

Date: .....

Thank you for your assistance in completing the Supplementary Information form. Please note that if a family is refused a place at the school and appeals against the decision, this form may be used as evidence at the appeal.

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**Data Protection**

The information collected on this form will be processed and may be stored by the school in compliance with the Data Protection Act. The data may be shared with Cornwall Council or other agents of the school, but only for administrative or other service provision purposes and with the Government Departments where there is a legal requirement to do so. In accordance with the Schools Admissions Code, should information given be found to be fraudulent then the offer of a school place can be withdrawn. If you would like further information about Data Protection, please contact the school. By signing or submitting this form, you acknowledge that you have read, understood and agreed to this data process.